



Local Minor Hockey Association Safety Leader Job Description

Position	Local Minor Hockey Association Safety Leader
Leads	Team Safety Person
Supports	The Board

Job purpose

Keeping participants safe is one of the most important aspects in the game of hockey. The Local Minor Hockey Association Safety Leader plays a significant role in ensuring that the association's participants enjoy the game in a safe and fun environment by leading the association's safety program.

Duties and responsibilities

Risk Management

- Implement an effective risk management program within his or her association, including identify risks, determine the potential impact of a risk, and identify a strategy to manage the risk
- Ensures that each team has a qualified team safety person as well as a qualified safety person is present during try outs.
- Ensures all resources required by the team safety person are available, including required documents and stocked first aid kits.
- Ensures that each team's safety person has collected all required safety documentation.
- Ensures each team has developed an emergency action plan that is communicated to the entire team.
- Ensures that the team safety person completes all required paperwork when an injury occurs and all return to play steps have been completed.

Leadership

- Promotes a safe environment within his or her association.
- Communicates regularly with the Board, Coaches, Team Safety People, and parents on safety related matters.
- Leads the recruitment, selection, and management of each team's safety person.
- Provides development, support, and mentorship to his or her team safety people.
- Ensures that Hockey Alberta safety initiatives are being implemented within his or her association.
- Communicates Hockey Alberta safety information within his or her association.
- Provides Hockey Alberta with safety related information from his or her association.

Qualifications

The idea candidate for a Local Minor Hockey Association Safety Leader role would have experience in athletic therapy, health care, safety, or similar a profession however the minimum qualifications include:

- Must take the Hockey Canada Safety Program
- Must take the Respect in Sport Activity Leader Program
- Must have strong communication, leadership, and time management skills
- Must be well organized
- Support Local Minor Hockey Association and Hockey Alberta initiatives