



INFORMATION BULLETIN 21-04

October 25, 2021

Notice of 2021 Annual General Meeting and Board of Directors Nominations Update

Hockey Alberta is hosting its Annual General Meeting (AGM) on Thursday, November 25. The meeting will be held virtually, using Zoom, starting at 7:00 PM (MST).

It is important for Executive Members of Member organizations (MHAs, Recreational/ Pond Hockey Programs, Para/ Sledge Hockey Programs, Accredited Schools, Junior Leagues and Senior Leagues) to attend the AGM to exercise your right to vote in the elections and for Notices of Motion. It is also important for sanctioned Minor Hockey Leagues to attend to obtain valuable information.

[AGM REGISTRATION >](#)

The Annual Meeting of Hockey Alberta is held within six (6) months of the conclusion of the fiscal year end. Hockey Alberta's fiscal year runs August 1 to July 31. In addition to any other business that may be transacted, the following business shall be conducted this year:

- The election of three Director at Large positions, each for a term of three years;
- The presentation of the audited financial statements and report of the auditor;
- The appointment of the auditor for the ensuing fiscal year; and
- The report of the Directors, if any.

Additionally, the 2021 AGM will include a Notice of Motion that is being presented by Hockey Alberta's Board of Directors to change the Bylaw related to 'Life Membership' (***see the Notice of Motion attached to this Bulletin***).

VOTING

Please note that any overdue accounts must be paid in full for Members to be eligible to vote at the Annual General Meeting. Please refer to Article 4, 4.7 and 4.8 of the Hockey Alberta Bylaws for information about voting privileges/ procedures.

For the purposes of this online meeting, voting will be conducted using the Sport Law's Simply Voting platform. **Only registered Voting Members who complete and submit the [online AGM Registration](#) will be included in the voting list and entitled to vote.** Please ensure your Member organization's President/ General Manager has completed the registration process, identifying your voting delegate prior to the **Friday, November 12 registration deadline**. Attendance and Voting Instructions will be sent to properly registered voting delegates after the registration deadline has passed.

During the AGM, each motion, and the voting options, will be shared via an email to all voting members. Members will be afforded several minutes to vote on the motion and the voting scrutineer will monitor the incoming votes to ensure that all votes are collected. At the conclusion of a reasonable time period or confirmation of all votes by the voting scrutineer, the voting poll will close.



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NOMINATIONS UPDATE

Each year the Board has worked to improve the nominations process to attract and retain high-quality candidates who bring varying experiences and perspectives to the governance of Hockey Alberta. Bylaw 5.2 provides:

The Directors may approve a recommended slate of Directors and Officers, after considering the recommendation of the nominating committee and accompanying information, which will be delivered to the Members with the notice of the Annual General Meeting each year

The Board has implemented the provisions of this Bylaw and is recommending three candidates for election by the Members to fill three pending Board vacancies.

In examining the Board's strengths and areas for improvement, key recruitment criteria for the types of skills, experience and diversity needed on the Board were developed to guide this year's search. The independent Nominations Committee was then selected and tasked to conduct a search for candidates that met as many of the key criteria as possible. The committee was the same diverse group that was used in 2020 with committee members bringing expertise in the areas of Hockey Alberta Board, recruitment, and diversity and inclusion.

Further to the Hockey Alberta Recruitment Notice ([Information Bulletin 20-17](#)), a total of 11 applications were received by the Nominations Committee. A thorough assessment process was conducted, including reviewing any potential conflicts of interest. A short list of five candidates was interviewed and reference checks were completed. The Nominations Committee provided its recommendation to the Board Governance Committee of three recommended candidates.

The Governance Committee presented the recommendations for approval to the Board and the Board voted to present the following recommended candidates for election to the Board at the 2021 Hockey Alberta Annual General Meeting on Thursday, November 25:

Nominees for Director at Large	Hometown
Bill Gourley	Calgary
Kirstan Jewell	Rimbey
Karen Lee	Calgary

Included with this Bulletin is a brief questionnaire completed by each nominee. A short video of each nominee has also been prepared and the videos can be accessed at the following link:

[**2021 Board of Directors Candidates >**](#)

Per Hockey Alberta Bylaw 5.2, further nominations may be submitted up to fourteen (14) days prior to the AGM. The deadline for nominations is November 11, 2021 at 11:59 PM (MST). The nomination form and individual questionnaire is available on the Hockey Alberta website at the following link:

[**Board of Directors Nomination Form >**](#)

After the Nomination deadline has passed a final Information Bulletin containing the names of all nominees will be distributed.



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NOTICES OF MOTION

Attached to this Bulletin is information pertaining to one **Notice of Motion** for Bylaw change that is being put forth by the Board of Directors. The proposed change will be on the agenda to be presented to the membership during the Annual General Meeting on Thursday, November 25.

N.O.M. #1	Article 2	2.3	"Life Memberships"
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More details about the 2021 Annual General Meeting can be found online at the [2021 AGM page](#) on the Hockey Alberta website.



NOTICE OF MOTION

N.O.M. #: 1

BYLAW #: Article 2

PAGE #: 10

SUBMITTED BY: Board of Directors

SIGNATURE:

CURRENT WORDING (if applicable):

2.3 Life Memberships

- (a) Life membership is the highest honour which may be bestowed by Hockey Alberta. It is to be awarded to individuals only for very distinctive services those individuals have provided to Hockey Alberta. Nominations for Life Membership must be forwarded to the Board in writing thirty (30) days prior to the 1st day of June in each year, with the endorsement of at least four (4) Members on the nominating papers for each proposed Life Member. Life Members shall act in an advisory capacity to the Board, exercising all of the privileges of Directors (except where otherwise restricted in the Bylaws, Regulations and Rules) but shall not be eligible to vote on any issue.
- (b) The Board shall appoint Life Members as per Policy.
- (c) Expenses of the Life Members attending a General Meeting or a Special Meeting shall be paid by Hockey Alberta.

PROPOSED WORDING:

2.3 Life Memberships

- (a) Life membership is the highest honour which may be bestowed by Hockey Alberta. It is to be awarded to individuals only for very distinctive services those individuals have provided to Hockey Alberta. ~~Nominations for Life Membership must be forwarded to the Board in writing thirty (30) days prior to the 1st day of June in each year, with the endorsement of at least four (4) Members on the nominating papers for each proposed Life Member.~~
- (b) Life Members act in an advisory capacity to the Board, exercising all the privileges of Directors (except where otherwise restricted in the Bylaws, Regulations and Rules) but shall not be eligible to vote on any issue.
- (c) The Board shall appoint Life Members as per Policy.
- (c) ~~Expenses of the Life Members attending a General Meeting or a Special Meeting shall be paid by Hockey Alberta.~~

RATIONALE FOR CHANGE:

Currently, the Bylaw outlines a process for nominations for Life Members, requiring them to be submitted 30 days prior to June 1st and requiring the endorsement of four Members. The date is no longer relevant as the fiscal year end and date of the Annual Meeting have changed. The Hockey Alberta Board has a policy in place that outlines the criteria to be considered when reviewing potential Life Members. As a result of this, a Bylaw that stipulates the extensive process of obtaining Membership support to submit a candidate is too restrictive and has the potential to reduce the amount of deserving candidates being put forth. Changing this Bylaw will allow the Policy to continue to guide the process and will provide more flexibility in how and when candidates are brought forth to the Board for consideration.